

**Minutes of  
Regular Meeting of Board of Trustees  
York School District One  
1475 East Liberty Street  
York, South Carolina 29745  
Tuesday, June 9, 2020**

In accordance with the South Carolina Code of Laws, 1976, Section 30-4-80 (d) as amended, *The Herald, Charlotte Observer, WRHI Radio, Cable News Two and News 19 (Columbia)* were properly notified of the date, place, time, conference call number and ID for the meeting that was held via conference call due to the COVID19 outbreak. The conference call meeting of the York School District One Board of Trustees was held on Tuesday, June 9, 2020 and began at 6:30 PM. The public was notified through the news media mentioned. An agenda for the meeting was posted on BoardDocs and the district's website; both provided the conference call information.

Chair Howell called the meeting to order. There was no one present from the media on the call. Pastor Ray Martin, Grace Chapel Baptist Church, York, gave the invocation. Chair Howell gave an overview of the procedures to be followed during the meeting via the conference call. A quorum was established with the following Board members present:

Diane Howell, Chair	Amber Floyd, Vice-Chair	Austin Dawkins, Secretary
Maria R. Duncan	Christopher Revels	Mike Smith

Mrs. Kelly Coxe, District Superintendent

***Moment of Silence***

Chair Howell requested a moment of silence for the recent loss of Joseph O'Conner, a YCHS student.

**Action:        Consent Agenda**

**Motion**        Maria Duncan made a motion to approve the consent agenda. Christopher Revels seconded the motion. Motion passed by unanimous consent of the Board.

*Assistant Superintendent for Finance & Operations .....Mrs. Amy Hagner*

**Action:        Facility / Enrollment Study – Request for Qualifications (RFQ)**

**Motion:**        A motion was made by Austin Dawkins to approve the Facility / Enrollment Study RFQ and to authorize the district to begin initial data gathering once a vendor has been selected. Maria Duncan seconded the motion. Motion passed by unanimous consent of the Board.

**Action:        K8 Software – Request for Proposal (RFP)**

**Motion:**        A motion was made by Christopher Revels to approve the K8 Software (RFP) and to authorize the district to begin preparation for implementation in the fall. Mike Smith seconded the motion. Motion passed by unanimous consent of the Board.

- *Hunter Street Roof Update*

Mrs. Hagner shared that work began on the roof of Hunter Street Elementary the first week of June. The target date for substantial completion is July 24, 2020.

- *Athletics Update*

Mrs. Hagner shared the start dates for individual sports. She added that start dates are staggered to reopen slowly and safely. She provided the following dates:

- June 15th Football and Volleyball
- June 18th Competitive Cheer
- June 22nd Cross Country
- July 6th Girls Tennis

Mrs. Hagner noted that with the staggered start dates and start times, the district will have approximately 120 students on campus per day and no more than 55 students on campus at the same time for the first two weeks. When Cross Country begins on June 22nd, the total daily number will increase by approximately 15 students. Athletes will be spread throughout the YCHS campus in different facilities.

In closing, she noted that the district will hold a mandatory Zoom meeting with all coaches. The purpose of the meeting will be to review procedures and guidelines and to stress the importance of following these guidelines.

- *Summer Feeding Programs*

Board members were provided with the dates and locations of the summer feeding programs sponsored by the district. Mrs. Hagner noted that the district provided a total of 281,534 meals for students between late March and the end of school. The district will continue bus delivery every Wednesday throughout the summer. She added that Impact York County will offset the cost of the bus drivers and mileage for the months of June and July.

**Action:**      **Policy GCC/GCD "Employee Leaves & Absences (2<sup>nd</sup> Reading)**

**Motion:**      A motion was made by Amber Floyd to approve for second and final reading Policy GCC/GCD "Employee Leaves & Absences" to include advancement of sick leave days with three days that can be used as personal days. Christopher Revels seconded the motion. Motion passed by unanimous consent of the Board.

- *2020-2021 Budget Update*

Mrs. Hagner presented an overview of 2020-2021 budget.

**Action:**      **2020-2021 Budget**

**Motion:**      A motion was made by Amber Floyd to approve for 1st reading that the 2020-2021 General Fund budget be approved at \$50,014,116 utilizing \$197,384 of the district's fund balance so that expenditures do not exceed revenue. Mike Smith seconded the motion. Motion passed by a vote of five in favor, one voting against.

*Assistant Superintendent for Instruction & Administration ..... Mrs. Beverley Bowman*

**Action: Local Board Approved Courses**

**Motion:** A motion was made by Christopher Revels to approve the local Board approved courses as amended and presented by the district administration. Mike Smith seconded the motion. Motion passed by unanimous consent of the Board.

A listing of the LBA Courses is listed as ATTACHMENT 1 of these minutes.

○ *New Innovative Course for 2020-2021*

Mrs. Bowman made the Board aware of a new "Transition to Algebra 9" course that will be offered beginning fall 2020 at YCHS. The course will serve as a "bridge" between concepts taught in eighth grade math and Algebra 1. Students will develop an understanding that algebraic thinking is an accessible and powerful tool that can be used to model and solve real-world problems.

*Coordinator of Special Projects ..... Mrs. Lisa Spangler*

**Action: Federal Programs Grant Submission Approvals**

**Motion:** A motion was made by Maria Duncan to approve the Federal Programs Grants submissions as presented by the district administration. Amber Floyd seconded the motion. Motion passed by unanimous consent of the Board.

○ *Summer Programs Update*

Mrs. Spangler updated the Board on the various summer programs offered by the district and those programs that were canceled and/or postponed due to COVID19.

○ *United Way Grant*

Mrs. Spangler shared that the district was awarded a grant from the United Way of York County in the amount of \$25,000. Through a partnership with York Technical College, this grant will enable the district to offer an evening program for adults in the community to earn a Microsoft Office Specialist Certification. Over a 15 week period, classes will meet twice weekly for 3 hours in the evenings at York Comprehensive High School. The course will accommodate a maximum of 15 students.

*Coordinator of Instructional Technology / Public Information Officer ..... Mr. Tim Cooper*

**Action: K-5 Math Textbook Adoptions**

**Motion:** A motion was made by Mike Smith to approve the textbook adoptions as presented by the district administration and listed below. Christopher Revels seconded the motion. Motion passed by unanimous consent of the Board.

- Grades K-5 Mathematics: Houghton Mifflin Harcourt 2020 South Carolina Into Math

*Director of Human Resources* ..... *Mr. Oliver Love*

**Action: Certified Resignation**

**Motion:** A motion was made by Mike Smith to accept the resignation of a certified staff member and to release the staff member from her 2020-2021 contract. Amber Floyd seconded the motion. Motion passed by unanimous consent of the Board.

**Action: Certified Recommendations- Retirees 2020-2021**

**Motion:** A motion was made by Mike Smith to approve the certified retiree recommendations for the 2020-2021 school year, as presented by the district administration. Amber Floyd seconded the motion. Motion passed by unanimous consent of the Board.

**Action: Certified Recommendation 2020-2021**

**Motion:** A motion was made by Amber Floyd to approve the certified recommendation for the 2020-2021 school year, as presented by the district administration. Mike Smith seconded the motion. Motion passed by unanimous consent of the Board.

- *Classified Retirements*  
Mr. Love made Board members aware of two classified retirements.
- *Newly Hired Classified Staff*  
Mr. Love made Board members aware of newly hired staff.
- *HR Report*  
Mr. Love provided the Board with a personnel update.

***Board Comments***

Chair Howell, on behalf of the Board, thanked Mrs. Coxé; Mr. Poston; and the YCHS staff for a dignified graduation. She noted that it was evident that a lot of planning and hard work went into making it happen.

*Superintendent* ..... *Mrs. Kelly Coxé*

**Action: Meeting Dates 2020-2021**

**Motion:** A motion was made by Maria Duncan to approve the meeting dates for the 2020-2021 school year as presented. Mike Smith seconded the motion. Motion passed by unanimous consent of the Board.

A copy of the meeting dates is listed as ATTACHMENT 2 of these minutes.

**Action:**        **Regular Board Meeting Location Changes**

**Motion:**        A motion was made by Austin Dawkins to move the August, December, and May regular Board meetings to the YCHS auditorium. Amber Floyd seconded the motion. Motion passed by unanimous consent of the Board.

○ *Upcoming Dates*

Mrs. Coxie noted some upcoming dates on the calendar.

- June 9, 2020 - Regularly Scheduled Meeting @ 6:30 PM
- ~~June 16, 2020 - Special Called Meeting @ 6:30 PM (if needed)~~
- June 23, 2020 - Public Hearing of the 2020-2021 Budget @ 5:30 PM
- June 23, 2020 - Special Called Meeting @ 6:30 PM
- July 2, 2020 - Offices Closed for July 4th Holiday
- No Board Meetings in July
- August 11, 2020 - Regularly Scheduled Meeting @ 6:30 PM (YCHS)

***Executive Session***

Chair Howell noted that the Board did not have a need to meet in executive session.

**Adjourn**

**Motion:**        A motion was made by Mike Smith to adjourn for the evening (7:38 PM). The motion was seconded by Maria Duncan. Motion pass by unanimous consent of the Board.

Meeting adjourned.

Respectfully submitted,

Austin Dawkins, Board Secretary

Renee Webb, Recorder